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11 January 1972

MEMORANDUM FOR: Chief, Historical Staff
 FROM : Support Services Historical Officer (SSHO)
 SUBJECT : Status Report for 1st Half FY 72

1. During the period from 1 July through 31 December 1971, the Support Services historical program "came on strong." Fifteen histories in the DDS series were published (see Attachment C), the bulk of the remaining histories were in the final stages of revision or typing, and completion of the catching-up phase of the program was truly in sight. Even greater progress would have been achieved in terms of numbers of publications had there been more editorial resources available to the Historical Staff. The welcome addition of Mr. [redacted] to the Historical Staff on 1 October 1971 upon the termination of his contract with OTR clearly illustrated the impact that a single competent editor can have in reducing the HS paper backlog.

2. With the close of the first half of FY 72, the DDS components have completed just over 50 percent of their scheduled publication (41 of 80 histories); 10 percent of the total program (8 of 80 papers) probably will not be completed until late in the 3rd quarter of FY 72; and the remaining 40 percent (31 of 80 papers) will be moving into final processing and reproduction about as rapidly as HS can process them (see Attachment A). The major exception to completion of the DDS catching-up phase will continue to be the over-all history of the Support Directorate. Even here, however, there was some progress during the period under study. [redacted]

[redacted] a senior support officer was assigned to work with the SSHO while waiting reassignment; and he spent the period from mid-July to early October in researching

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and collecting pertinent DDS records for use in the history. This has been the first serious research effort on the overview history of the DDS. (Mr. [redacted] incidentally, was then given the responsibility for revising Planning and Construction of the Agency Headquarters Building; and he has nearly completed this major task.)

3. With reference to the on-going program, on 6 December 1971 the DDS forwarded a memorandum to the Executive Director-Comptroller outlining the program developed for the DDS following a meeting of the DDS Historical Board on 28 October 1971 and subsequent meetings between component historical officers and their Office chiefs. The question of management of such a program was also raised in the memorandum from the DDS, and the DDS recommended the use of professional historians assigned to the Historical Staff to sustain the bulk of the on-going program -- a position to which the SSHO heartily subscribes.

OVER-ALL REVIEW OF STATUS OF WRITERS

4. During the period of this report there were probably about 25-30 active writers, including ten full time authors. (See Attachment B.) Of the full time writers, six were annuitant contractors; and of the six, the contracts of [redacted]

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STATUS OF COMPONENT PROGRAMS (See Attachment B.)

5. Office of Communications -- During the period under review, OC published four histories. Six histories remain in the OC program; three of these are in the final stages of preparation; and the other three are in the very early stages of preparation -- the overview of the

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Office, for example, has not progressed beyond the outline phase. The incomplete portions of the OC program are those on COMINT, the [redacted] and, as already noted, the Overview of OC.

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6. Office of Finance -- [redacted] completed a revision of the overview history of the Office and the draft is being examined in OF prior to forwarding it to HS. [redacted] incidentally, was reassigned to OPPB effective 3 January 1972; and probably can be called on should any serious problems turn up in the current revision of the history.

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7. Office of Logistics -- As the Office with the highest number of reports scheduled for the DDS historical program, the performance of OL has been outstanding. Ten of the 18 papers scheduled for publication have been completed, and the remaining eight are in the final stages of review or typing. That more of the OL papers were not published during the current reporting period is attributable to the lack of manpower resources on the Historical Staff. The only OL paper published during the period in review was Covert Procurement, a sensitive report produced in a single copy for retention in the office of the Director of Logistics.

8. Office of Medical Services -- As of this reporting period, six of the seven OMS histories scheduled in the catching-up phase of the Agency's historical program are incomplete. There are, however, more signs of progress on the OMS program than ever before. Only two of the remaining OMS histories have not been forwarded to the Historical Staff in at least first draft form. Although it probably will be well into the third quarter of FY 72 before the bulk of the OMS reports will be revised for final typing, it is apparent that OMS is now seriously engaged in the historical effort.

9. Office of Personnel -- During the 1st half of FY 72, six histories of components or functions of the Office of Personnel were published; leaving only six more to be completed for the catching-up effort. Five of the six remaining OP reports have been through some stages of review by the Historical Staff -- three papers, in fact,

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are now in final review. The only report which has not been reviewed in first draft is the Missing in Action history, but the SSHO has been in close touch with OP representatives; and the first draft will be available in the near future.

10. Office of Security -- Five of the eight papers which remain in the OS catching-up program are in final review in HS. Two other papers are being revised in OS and one paper is still being written. [redacted] 25X1A
 the OS historical officer, worked heroically with three contract employees to meet the 31 December 1971 date for completing the catching-up phase, but the bulk of the revision effort on all papers fell largely on [redacted]. 25X1A
 At the present time, [redacted] is the only one assigned to the OS program -- as noted earlier, contracts for two annuitants ended on 31 December 1971 and the third contract annuitant interrupted his historical activities to undertake an overseas TDY for the Clandestine Service. It is planned that in the near future another staff employee will be assigned to assist [redacted] but how much help he will be able to provide at this stage of the game remains to be seen. 25X1A

11. Office of Training -- Before his contract with OTR was concluded, [redacted] completed the series of OTR histories scheduled for the catching-up program. Nine of the 12 scheduled histories have been published and the other three are in the very late stages of processing in the HS -- the history of The Language and Area School and the School of International Communism, in fact, has been waiting for the DTR to sign off since November 1971. ✓

PROBLEMS

12. Completion of the catching-up phase of the DDS historical program appears to be feasible within the early Spring of 1972, with possible exceptions in Communications and in Medical Services. The overview history of the Support Directorate will have to be included as a part of the on-going effort of the DDS, since it is unlikely that it can be given much attention until the final quarter of FY 72.

13. There is going to be considerable turnover among the component historical officers in the next few months. [redacted] has already departed OTR and no replacement

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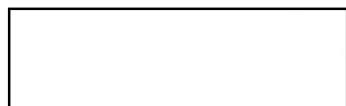
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has been named; [redacted] of OL has been reassigned and his replacement either has, or soon will be, named; and [redacted] of OS is to be reassigned in the Spring. Consequently, the on-going program, whatever its nature, will have to be worked out with a new cast of characters.

RECOMMENDATIONS

14. That Chief, Historical Staff attempt to get a firm decision from the Executive Director-Comptroller regarding both the suitability and method of implementing the on-going program for the Support Directorate as proposed by the DDS to the Executive Director-Comptroller on 6 December 1971.

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